

OFFICE OF THE HEALTHCARE ADVOCATE

JOB OPPORTUNITY

CLINICAL SOCIAL WORKER - *DURATIONAL

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 153 Market Street, Hartford, CT
Job Posting No: 103372
Hours: Full-time, 35 hours per week Monday-Friday
Salary: \$2,238.05 biweekly (HC 25 step 1)
Closing Date: 11/29/2012

***This is a durational position that is funded by a federal grant. The grant expires on August 23, 2013.**

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

The Office of The Healthcare Advocate is recruiting for a durational **Clinical Social Worker** position to manage cases with complicated insurance benefit, contract issues and to manage cases involving multiply family members with multiple needs with a focus on behavioral health claims.

Preferred Skills and Ability: Considerable knowledge of mental health illness and substance abuse; knowledge of social work methodology; knowledge of state insurance laws; knowledge of health insurance and managed care; considerable internal and external insurance appeals process; interpersonal skills; excellent oral and written communication skills.

General Experience: Licensure as a clinical social worker in the State of Connecticut.

Special Requirement: 1. Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sect. 20-195 (m) though (r) of the Connecticut General Statutes. 2. Incumbents in this class may be required to have knowledge of sign language and communication ability with the deaf and hearing impaired. 3. Incumbents in this class may be required to have ability in Spanish oral and written communication in certain designated positions.

Note:

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and State Application Form CT-HR-12 (state application form CT-HR-12 may be accessed at:

http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf. by close of business on

***Thursday, November 29, 2012 to:**

**Carmen Hernandez, Human Resources Assistant
Insurance Department
P.O. Box 816
Hartford, CT 06142-0816**

OR

E-MAIL: CID.HR@CT.GOV

Overnight mail address: 153 Market Street, 7th Floor, Hartford, CT 06103

***Incomplete or late application packages will not be considered.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.